

Grant Title:

ARP ESSER APSS, PRRIs, and Charter Schools for the Deaf and Blind 2.5% Set Aside

Agency:

Harborcreek Youth Services

Project No:

FA-224-21-0006

Type:

Original Application

Total Allocation:

\$180,235.00

Award Amount:

\$180,235.00

Awarded Date:**Awarded Status:****Workflow Step:**

Receipt / Verification

Status:

Submitted

[Actions...](#)**Section: Engaging Stakeholders in Plan Development****Status: Complete****Group:****Agency:**
Harborcreek Youth Services**Section II: Engaging Stakeholders in Plan Development**

In this second section, School Entities are asked to provide information on how stakeholders will be engaged in planning for the use of ARP ESSER funds, how stakeholder input will be utilized, and how the School Entity will make its School Entity Plan for the Use of ARP ESSER Funds transparent to the public—all critical components in developing, implementing, and adjusting plans based on the differential impacts of the COVID-19 pandemic.

* 4. Stakeholder Engagement

Describe how the School Entity, in planning for the use of ARP ESSER funds, has engaged or will engage in meaningful consultation with stakeholders. **(3,000 characters max)**

(Stakeholders include students; families; LEA representation, School Entity teachers; School Entity principals; School Entity leaders; other educators; school staff; and unions. In addition, to the extent that the following groups are present in or served by the School Entity, stakeholders also include community partners, civil rights organizations (including disability rights organizations); stakeholders representing the interests of children with disabilities, English learners, children experiencing homelessness, children and youth in foster care, migrant students, children who are incarcerated, and other underserved students; and tribes.)

Various stakeholders have been deeply involved in planning the usage of ARP ESSER Funds. As a PRRI, this has occurred across several different departments. Stakeholders include school leaders, teachers, agency administration, our Medical Department, parents, our Behavioral Health leadership, and our Director of Assessment. This planning has occurred in Director's meetings, school administrative meetings, and Treatment Team meetings, which involve teams of cross-disciplinary administrators. We have also met consistently with Intermediate Unit 5 Administrators, including discussing the best use of this funding. Since we provide Residential Services, we have additionally been meeting with the Erie County Department of Health, Erie County Department of Human Services, and have formed a coalition of RTF providers that includes two other Erie-area residential providers. This collaboration, in particular, has been valuable as we have navigated the pandemic and planned for future resources.

* 5. Use of Stakeholder Input

Describe how the School Entity has taken or will take stakeholder and public input into account in the development of the School Entity Plan for the Use of ARP ESSER Funds. **(3,000 characters max)**

The development of our plan for the use of ARP ESSER Funds is based on input from stakeholders across the agency, as described above, as well as parents, the County, our Medical Department, Behavioral Health department, fiscal department, the IU, and within our school program. From all of our various meetings and collaborations, we have chosen to use this funding for "Staff Recruitment, Support, and Retention" for additional professionals necessary to alleviate strained staffing due to Covid-19. All of our stakeholders have agreed that this is a necessary investment in the agency that will benefit our entire educational department and each student.

* 6. Public Access to LEA Plan for the Use of ARP ESSER Funds

Describe the process for development, approval, and making public the School Entity Plan for the Use of ARP ESSER Funds. The School Entity Plan for the Use of ARP ESSER Funds must be made publicly available on the School Entity website and submitted to PDE within 90 days of School Entity receipt of ARP ESSER funding, must be written in a language that parents/caregivers can understand, and must be provided in alternate format upon request by a parent/caregiver who is an individual with a disability. **(3,000 characters max)**

Development and approval started with consulting our educational staff and voices from various departments across the agency, as well as with the IU. Next, we worked with our finance department to target an area with a financial need that was not being met and that fit within the framework of this grant. We hold monthly meetings with the IU regarding Special Education, Title I, budgeting, academic needs, and individual clients, and they also agreed to our proposed plan. Shari Gross, our Director of Finance and Treatment Services, Colleen Daisley, our Director of Nursing & Compliance Officer, and Kendra Gaub, our Director of Education, have worked diligently to consider the opinions of our various stakeholders, outside agencies, government entities, and clients and parents, to develop the most effective use of these funds. Final approval was made by our Executive Leadership Team, which includes Ms. Gross, Ms. Daisley, Ms. Gaub, and our CEO, John Petulla. In regards to making the Plan for the Use of ARP ESSER Funds publicly available: we plan to write a clear summary and publish it on the Education page of our website (www.hys-erie.org).

Message Board

Author	Message	Type	Date
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Section: Plan for ARP ESSER Funds	Status: Complete
Group:	Agency: Harborcreek Youth Services

Section III: Plan for ARP ESSER Funds

In this third section, School Entities are asked to reflect on both the impacts and needs described in Section I and stakeholder engagement described in Section II to provide a description of the School Entity plan for the use of ARP ESSER funds, that address the impact of lost instructional time as required by section 2001(e)(1) of the ARP Act.

7. Plan for Funds

How will the School Entity spend its ARP ESSER funds as outlined in the fields below? Please select from the options below and provide an explanation.

1. Continuity of Services: How will the School Entity use ARP ESSER funds to sustain services to address students' academic needs; students' and staff social, emotional, and mental health needs; and student nutrition and food services, as applicable?
2. Access to Instruction: How will the School Entity use ARP ESSER funds to support the goals of increasing opportunity to learn and equity in instructional delivery, as applicable? Consider regular attendance/chronic absenteeism data from the 2020-21 school year, including data disaggregated by student groups, in developing the response.
3. Mitigation Strategies: How will the School Entity use ARP ESSER funds to support prevention and mitigation policies in line with the most up-to-date guidance from the Centers for Disease Control and Prevention (CDC) for the reopening and operation of school facilities and transportation services to effectively maintain the health and safety of students, educators, and other staff, as applicable? Consider the School Entity's Health and Safety Plan in developing the response.
4. Facilities Improvements: How will the School Entity use ARP ESSER funds to repair and improve school facilities to reduce risk of virus transmission, address environmental health hazards, and/or improve ventilation? Consider the School Entity's Health and Safety Plan in developing the response.
5. Staff Recruitment, Support, and Retention: How will the School Entity use ARP-ESSER funds to maintain staff and provide professional training and/or improve working conditions for staff?
6. Other, Summer School, Extended Day, Other Student Programs

Plan for Funds	Explanation
Continuity of Services	

Plan for Funds	Explanation
	<p>The Nursing Pandemic Coordinator was needed at the start of the pandemic to address the increase in medical and nursing issues that arose in the school and residential programs. Organizational needs for screening, testing, teaching COVID-19 mitigation, and meeting the mental health needs of anxious youth had overwhelmed the existing nursing department resources. This Nursing Pandemic Coordinator assists in teaching COVID-19 mitigation measures to youth and staff. She is/was responsible for daily screening and monitoring of symptoms and temperatures for all kids and staff, which increased to twice a day when youth were quarantined. Mobile medicine passes were developed to accommodate youth restricted to their residential unit due to quarantine. She assisted with on-site COVID-19 sample collection, which at times involved testing large numbers of staff and youth. This position also supported the implementation of on-site COVID-19 vaccination clinics for youth and personnel. She also provided encouragement and mental health support to youth who were anxious or upset by personal issues related to the pandemic. In addition, the Nursing Pandemic Coordinator developed the Health and Safety Plan and worked/works closely with the Department of Health in order to ensure that all measures were/are taken to provide a healthy environment for the school and agency. This position is necessary to ensure the safety of the school and agency in making executive decisions for pandemic related plans, decisions regarding school attendance and quarantines, ongoing advice for those who feel ill and need direction for testing and quarantine, and ensuring compliance of all Department of Health and Department of Education COVID related regulations.</p>

Section: Monitoring and Measuring Progress	Status: Complete
Group:	Agency: Harborcreek Youth Services

Section IV: Monitoring and Measuring Progress

In this fourth section, School Entities are asked to describe efforts to build local capacity to ensure high-quality data collection and reporting to safeguard funds for their intended purposes.

8. Capacity for Data Collection and Reporting

School Entities must continuously monitor progress and adjust strategies as needed. Describe the LEA's capacity and strategy to collect and analyze data (disaggregated by student group, where applicable), for each of the following measures:

	Data Collection and Analysis Plan (including plan to disaggregate data)
Student learning, including academic impact of lost instructional time during the COVID-19 pandemic	Data collection and analysis will occur by assessing previous report cards, transcripts, IEP's, end of the year results, and credit recovery status
Opportunity to learn measures (see help text)	Opportunity to learn measures include student engagement, access to technology via our virtual platform, recommendations from each student's Treatment Team (which includes a spectrum of professionals and family members involved in the child's care/treatment), and results from both Client Satisfaction and Parent Satisfaction surveys that we administer as part of our Performance, Quality, and Improvement (PQI) Program.
Jobs created and retained (by number of FTEs and position type) (see help text)	1.0
Participation in programs funded by ARP ESSER resources (e.g., summer and afterschool programs)	N/A

Message Board

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Message Board

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Section: ARP ESSER Prior Approval	Status: Complete
Group:	Agency: Harborcreek Youth Services

ARP ESSER PRIOR APPROVAL

School Entities that wish to expend ESSER funds on facilities initiatives may be permitted to:

- make facility upgrades to comply with American Disabilities Act requirements
- upgrade HVAC systems
- remediate mold, lead, and other sources of poor indoor air quality
- install mechanical ventilation and/or advanced filtration systems
- replace windows to allow for improved intake of fresh air
- replace plumbing to ensure safe drinking water—among other upgrades that improve the health and safety of school buildings.

All **capital expenditures** supported with federal funds must be pre-approved by PDE. Capital expenditures means expenditures to acquire capital assets (i.e., land, facilities, or equipment over \$5,000 per unit) or expenditures to make additions, improvements, modifications, replacements, rearrangements, reinstallations, renovations, or alterations to capital assets that materially increase their value or useful life.

Construction means (A) the preparation of drawings and specifications for school facilities; (B) erecting, building, acquiring, altering, remodeling, repairing, or extending school facilities; (C) inspecting and supervising the construction of school facilities; and (D) debt service for such activities (ESEA section 7013(3), 20 U.S.C. § 7713(3)).

Directions: School Entities seeking prior approval for Construction/Renovation or Other Capital Expenditures must:

Complete the form for each contractor/project that will be supported with ARP ESSER funds. If using multiple vendors for one project, i.e., classroom expansion, enter total cost per vendor to equal the total budgeted cost of the "classroom expansion" project. Completed forms must be uploaded to this section. Prior to uploading forms, they must be signed off by your School Entity's Superintendent/CEO/Executive Director.

* Will you be using a portion of your ARP ESSER funds for Construction and/or Other Capital Expenditures?
If no please select 'No' and mark section complete.

No

In the table below, please provide the name and type (construction vs. other capital expenditure) of the proposed project and a brief description. Please enter each contractor/project on a separate line in the table.

Name of Proposed Project	Type of Project	Brief Description of Proposed Project

☐ **CHECK HERE - to assure that you have successfully uploaded your Prior Approval Form(s) if applicable.**

Upload Files

File Name	Uploaded By	Uploaded Date	Download	Delete
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Section: Health and Safety Plan Upload and URL	Status: Complete
Group:	Agency: Harborcreek Youth Services

SCHOOL ENTITY HEALTH AND SAFETY PLAN AND URL

Please upload your School Entity Health and Safety Plan and website URL below. Check the assurance indicating that you have completed your upload. Please name the file using your School Entity name followed by Health and Safety Plan. example: "***School Entity Name-Health and Safety Plan***"

School Entities are required to add the URL where the approved plan will be posted to the School Entity's public website. Please add the URL below.

<https://static1.squarespace.com/static/5e6a76b437f6a60c8e9d2187/t/612d1238f432460d88619494/1630343737376/ARP+ESSER+Health+and+Safety+Plan+Guidance+-HYS.pdf>

☒ **Check Here - to assure that you have successfully uploaded your School Entity Health and Safety Plan.**

Upload Files

File Name	Uploaded By	Uploaded Date	Download	Delete
Health and Safety Plan.pdf	Gaub, Kendra	12/16/2021 10:02:55 AM		

Message Board

Author	Message	Type	Date
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Section: Instruction Expenditures	Status: Complete
Group:	Agency: Harborcreek Youth Services

BUDGET OVERVIEW

Budget

\$180,235.00

Allocation

\$180,235.00

Budget Over(Under) Allocation

\$0.00

INSTRUCTION EXPENDITURES

Function	Object	Amount	Description
		\$	
		\$0.00	

Message Board

Author	Message	Type	Date
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Section: Support and Non-Instruction Expenditures	Status: Complete
Group:	Agency: Harborcreek Youth Services

BUDGET OVERVIEW

Budget
\$180,235.00

Allocation
\$180,235.00

Budget Over(Under) Allocation
\$0.00

SUPPORT AND NON-INSTRUCTION EXPENDITURES

Function	Object	Amount	Description
2400 - Health Support Services	100 - Salaries	\$180,235.00	The Nursing Covid Pandemic Coordinator will implement any pandemic related needs for students with relation to health and safety during the pandemic. The yearly salary is \$72,388. A predicted 2.5% raise is estimated each year.
		\$180,235.00	

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Section: Budget Summary	Status: Complete
Group:	Agency: Harborcreek Youth Services

BUDGET SUMMARY

	100 Salaries	200 Benefits	300 Purchased Professional and Technical Services	400 Purchased Property Services	500 Other Purchased Services	600 Supplies 800 Dues and Fees	700 Property	Totals	
1000 Instruction	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1100 REGULAR PROGRAMS – ELEMENTARY / SECONDARY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

	100 Salaries	200 Benefits	300 Purchased Professional and Technical Services	400 Purchased Property Services	500 Other Purchased Services	600 Supplies 800 Dues and Fees	700 Property	Totals	
1200 SPECIAL PROGRAMS – ELEMENTARY / SECONDARY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
1300 CAREER AND TECHNICAL EDUCATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
1400 Other Instructional Programs – Elementary / Secondary	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
1600 * ADULT EDUCATION PROGRAMS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
1700 Higher Education Programs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
1800 Pre-K	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
2000 SUPPORT SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
2100 SUPPORT SERVICES – STUDENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
2200 Staff Support Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
2300 SUPPORT SERVICES – ADMINISTRATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
2400 Health Support Services	\$180,235.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$180,235.00	
2500 Business Support Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
2600 Operation and Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
2700 Student Transportation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
2800 Central Support Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	

	100 Salaries	200 Benefits	300 Purchased Professional and Technical Services	400 Purchased Property Services	500 Other Purchased Services	600 Supplies 800 Dues and Fees	700 Property	Totals	
3000 OPERATION OF NON- INSTRUCTIONAL SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
3100 Food Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
3200 Student Activities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
3300 Community Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
4000 FACILITIES ACQUISITION, CONSTRUCTION AND IMPROVEMENT SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	\$180,235.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$180,235.00	
				Approved Indirect Cost/Operational Rate:				\$0.00	
				Final				\$180,235.00	

Message Board			
Author	Message	Type	Date